Tab A: **Table of Contents**

Tab B: **National OPSEC Directive/Instruction/Policy/Regulation**
(Ex: National Security Presidential Memorandum 28 – NSPM-28)

Tab C: **Departmental OPSEC Directive/Instruction/Policy/Regulation**
(Ex: DoD Directive 5205.02E – DoD OPSEC Program)

Tab D: **Departmental Supportive Documentation**
(Ex: DoD Manual 5205.02 – DoD OPSEC Program Manual)

Tab E: **Agency/Office/Service Directive/Instruction/Policy/Regulation**
(Ex: Army Regulation 530-1, SECNAV Instruction 3070.2A, etc.)

Tab F: **Local OPSEC Program Policy**

Tab G: **Local OPSEC Program Plan**

Tab H: **Standard Operating Procedures (SOP) and/or OPSEC Manual(s)/Guide(s)/Handbook(s)**

Tab I: **OPSEC Policy Letter(s)/Memo(s)**

Tab J: **Appointment Letters**
(Ex: OPSEC Program Manager, Coordinators, Working Group Members)

Tab K: **OPSEC Working Group (OWG) Membership Information**
(Ex: OWG Charter)

Tab L: **Meeting Minutes**
(Ex: OPSEC Team meeting notes, OWG meeting notes)

Tab M: **Critical Information List/Critical Information& Indicator List**
(Ex: Signed and dated, worksheets, matrix, etc.)

Tab N: **Threat Analysis**
(Ex: Support documentation, worksheets, matrix, etc.)

Tab O: **Vulnerability Analysis**
(Ex: Support documentation, worksheets, matrix, etc.)

Tab P: **Risk Assessment**
(Ex: Support documentation, worksheets, matrix, etc.)

Tab Q: **OPSEC Countermeasures**
(Ex: Support documentation, worksheets, examples of MOE/MOP, etc.)

Tab R: **OPSEC Program Reports & Evaluations**
(Ex: Internal & External Assessment Reports, Inspection Reports, Periodic Assessments, and other relevant reports)

Tab S: **OPSEC Staff & OWG Training Records**
(Ex: Training Certificates)

Tab T: **OPSEC Training, Education, and Awareness (TEA) Plan**
(Ex: Strategy to Execute TEA Program/Efforts)

Tab U: **TEA Content & Material**
(Ex: Course/Presentation slides, Overview briefs, Training Aids, etc.)

Tab V: **OPSEC Library**
(Ex: Real-world examples of OPSEC related issues, historical stories, etc.)

Tab W: **Policy Library**
(Ex: Relevant non-OPSEC Directives/Instructions/Policies/Regulations

Tab X: **Points of Contact**
(Ex: Services, OPSEC Support Elements, other local OPSEC Program Managers & SMEs, Intel offices, Security offices, ATFP, PAO, Webmasters, Acquisitions & Contracting, NCIS, OSI, etc.)

Tab Y: **Miscellaneous**